

Development Authority of Butts County
Monthly Board Meeting
Minutes

The Development Authority of Butts County held its monthly meeting on Friday, April 12, 2024 at the Historic Butts County Courthouse, 25 Third Street, Jackson, GA.

Development Authority Members present and comprising a quorum were:

Members	PRESENT	ABSENT	Members	PRESENT	ABSENT
Zach Burden	X		Roger McDaniel	X	
John Fisher	X		Alicia Washington		X
John Harkness	X		Arthur White	X	
Fred Head	X				

Staff Present: Executive Director Bob White; Development Authority Legal Counsel, Mr. Kevin Brown, participated via conference call. There were also several attendees from the High Falls Lake residential communities.

I. Welcome and Approval of the Agenda

Chairman Harkness called the meeting to order and confirmed that a quorum was present. On a motion by Mr. McDaniel, seconded by Mr. Head, the Board voted unanimously to approve the Agenda.

II. Approval of the Minutes

a) **March 8, 2024 – Monthly Meeting**

On a motion by Mr. McDaniel, seconded by Mr. Head, the Board unanimously approved the Minutes of the March 8, 2024 monthly meeting.

III. Board Items for Discussion and Action

- a) Financial Reports March 2024
 - Checking IDA
 - Checking DABC
 - MasterCard Credit Card
 - Joint Development Authority of Butts & Spalding

On a motion by Mr. Burden, seconded by Mr. Fisher, the Board voted unanimously to accept the Financial Reports as presented.

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IV. Old Business

- b) Project Oak/Procter & Gamble REGA Grant Update: Executive Director Bob White provided an update on the Procter & Gamble REBA Grant, and he noted that the Grant had been awarded by the Georgia Department of Community Affairs, and that he was working with grant consultants, Allen-Smith Consulting, and the company to finalize all documentation and – when completed – to initiate the draw of the Grant proceeds to be forwarded to Procter & Gamble.

V. New Business

- a) **FY 2024 Audit Representation**– As noted in the IDA meeting, the firm of Haisten & Johnston, P.C. has decided to forego providing auditing services for their audit clients including the IDA and the Development Authority. Executive Director, Bob White, noted that he had initiated contact with Mauldin & Jenkins, the auditing firm for the Butts County Board of Commissioners and, as anticipated, the estimated cost for auditing services will likely be substantially higher than the fee charged by Haisten & Johnston. Mr. White will seek a quote from at least one additional auditing firm for the FY2024 and, potentially, future audits.

- VI. Staff Reports and Information** – Executive Director Bob White noted that – in the interest of time with the pending Executive Session discussion - that there would be no staff report at this time.

VII. Executive Session - Real Estate:

Chairman Harkness announced that an Executive Session would be needed to discuss a real estate matter that could potentially be either an IDA or Development Authority real estate matter, and that he would entertain a motion to suspend the meeting in order to enter a joint Executive Session with the Development Authority. On a motion by Mr. Fisher seconded by Mr. Burden, the Board voted unanimously to enter into Executive Session to discuss a real estate matter.

Following the conclusion of the Development Authority and IDA joint executive session, there was a motion by Mr. Fisher, seconded by Mr. McDaniel, to re-enter the open meeting. The motion was unanimously approved. Authority Counsel, Kevin Brown, offered a summary of the executive session discussion, as follows: As to the approximately 7.3 acres owned by the DA and/or IDA on Bibb Station Road, it would be appropriate for a motion to: (1) authorize a survey of the property be obtained for a cost not to exceed \$5,000 to subdivide the approximately 1.5 acres subject to the IGA with the County relating to the transfer station, recycling center, and animal control for conveyance to the Board of Commissioners, with their concurrence, satisfying the IGA, and (2) thereafter DA and IDA each agree to sell their respective interests in the remaining acreage to Christopher M. Jones for \$15,000, subject to buyer paying all costs of title and closing.

